

POST GRADUATE GOVERNMENT COLLEGE

Co-educational
SECTOR-11, CHANDIGARH



GENERAL HOSTEL



MAIN HOSTEL



NEW HOSTEL (GIRLS)

HANDBOOK OF HOSTEL RULES 2025-2026

NO RAGGING

NO DRUGS

**VIKSIT
BHARAT
@2047**



IMPORTANT INFORMATION

Prof. J.K. Sehgal
Principal

Dr. Dev Raj Jat
Chief Warden

Main Hostel

Dr. Baljeet Singh (Warden)
Dr. Prabhavit Dobhal (Asst. Warden)
Office - 0172-2747582

General Hostel

Dr. Rakesh Thakur (Warden)
Dr. Rajkumar Herojeet (Asst. Warden)
Office - 0172-2772047

Bursar Hostels

Dr. Rajiv Salwan

New Hostel (Girls)

Ms. Shivani Singh (Warden)
Office - 0172 2744081

POSTGRADUATE GOVERNMENT COLLEGE, SECTOR-11, CHANDIGARH

HOSTEL RULES

There are three hostels attached to the college. The Main Hostel and New Hostel (Girls) are in the campus and the General Hostel is in Sector 15-B. All the hostels are designed to provide all possible basic amenities for healthy living and well-being of the resident students.

Living in hostel presupposes a high degree of integrity and consciousness as a member of community. Every resident student must strictly abide by the following hostel rules.

1. For hostel admission, application on the prescribed form (attached at the end of this booklet) is to be filled by the student's own hand writing.
2. **Parents must accompany a student who is seeking hostel admission. This will apply to the old students as well.**
3. Admission will be sought afresh in the beginning of every academic session. A student may be refused admission if his/her conduct during his/her previous stay in the hostel was not satisfactory or he/she was a defaulter.
4. Any incorrect information filled by the student in the hostel admission form would result in cancellation of admission to hostel.
5. Any order or notification issued from time to time by the hostel authorities will be binding on the residents. Violation of any of the hostel rules will be a serious offence.
6. Defacing the walls, doors, etc. and sticking of posters and photographs in rooms are strictly prohibited.
7. Residents should be properly dressed while going to common room, dining hall or hostel office.
8. Cars/Four wheelers/Motor Cycles/Scooters are not allowed in any case to be parked in hostel premises.
9. Playing of musical instruments or playing indoor games in the rooms is prohibited.
10. Residents must not disturb others by making noise or creating any nuisance.
11. Residents must be careful about their belongings. The authorities do not hold any responsibility in this respect. Residents, however, are advised not to keep cash and valuables in their room.
12. Residents are expected to conduct themselves with dignity and decorum in the hostel. The residents will be granted Character Certificate from the College on the recommendation of the Warden on the basis of their conduct/behavior during their stay in the Hostel. The college authorities may ask any resident to leave the Hostel if they are not satisfied with the behavior and conduct of student.
13. 75%attendancein each class/semester is compulsory as per P.U. Rules.
14. A resident who does not qualify/fulfill the eligibility conditions for P.U. annual examination will not be eligible for hostel accommodation next year.
15.
 - (a) A student, who has not cleared (dropped/failed) his examination or is a compartment case will not be entitled to the hostel facility in future.
 - (b) Student securing less than 60% marks will not be given hostel accommodation due to limited seats.
16. The Hostels shall remain closed during the summer vacation. The residents will have to vacate the hostel rooms within 1 day (24 hours) after their last P.U paper examination. In case the room is still not vacated, it will be locked by the hostel authorities and the possession of the room will be confiscated.

17. The Hostels shall remain closed during the summer vacation. The residents will have to vacate the hostel rooms within 1 day (24 hours) after their last P.U paper examination. In case the room is still not vacated, it will be locked by the hostel authorities and the possession of the room will be confiscated.
18. Residents shall meet the Warden/Chief Warden in their respective Office during the fixed hours only.
19. All routine complaints should be lodged with the respective residents/Wing-in charges/Hostel Prefect in the complaint register who will also forward them to the Warden through Hostel Office.

LEAVE RULES, ATTENDANCE AND LATE ARRIVALS:–

1. Leave from the Hostel must be applied on prescribed form and should be duly recommended by the Warden.
2. The name of the residents absenting themselves without permission for a fortnight will be struck off from the Hostel.
3. **Leaving the hostel after closing hours at night and coming again in midnight or entering the hostel through the unauthorized passage will lead to expulsion from the hostel.**
4. Gates of the hostel will be closed at 06:30 p.m. and opened at 06:00 a.m. The resident will wait (if gate is closed) for the chowkidar to come back from his round of the building.
5. All residents entering the hostel after 06:30 p.m. are to make late entries in the register maintained (for late arrivals) with the office chowkidar of the hostel. Late-comer will have to report to the warden next day and will have to explain there as on for coming late.
6. Residents returning from home must report themselves at the warden office to the superintendent. Violators will be fined as decided by the Warden/Chief Warden.
7. Residents must enter a valid contact number and address in the “Movement Register” before proceeding on leave. The parents and local guardians must have the knowledge about the leave of their ward and the same must be communicated to the hostel office.

USE OF ELECTRICITY:–

- ☞ Residents are advised to use tube light or CFL Bulb to save energy. They must switch off the light while going out of the room and while sleeping.
- ☞ No one is allowed to use Electronical appliances in the Rooms such as electric heaters, electric rod, electric press, etc. In case of any resident is found using these he will be fined minimum of Rs.1000/-
- ☞ **Residents are not to tamper with the CCTV/ fire extinguisher and any other property. The cost of the repairs of any damage done by them will be borne by the residents.**

HOSTEL WING INCHARGES/RESPONSIBILITY SHARING:–

1. Every hostel will have Wing In charges and Hostel Prefects (one from each wing) who will be entrusted with the responsibility of ensuring cleanliness and up-keeping/maintenance of essential services and infrastructure of the respective block. Wing In charge shall assist the warden/ superintendent in running the Hostel administration.
2. Wing In charge will be nominated by the Warden.
3. For the proper functioning of the hostels, committees such as, Common Room Committee, Cultural Committee, Academic Committee, Sports & Games Committee, Mess Committee, Canteen Committee, Cleanliness Committee etc. will be formed in each hostel. Daily Routine Committees will be formed by rotation to look after the day to day functions of Hostel. The Committees will work closely in cooperation and coordination with the Warden to promote academic & mutually beneficial environment in the hostel.

4. Wing Incharge shall assist the warden/ superintendent in day today working of the Hostel administration.
5. Wing incharges shall assist the Warden in checking the rooms of the wing to ensure that :–
 - (i) There are no prohibited articles in the rooms.
 - (ii) Electric installations/ *CCTV/ fire extinguisher/other hostel properties* are not tampered with or damaged.
 - (iii) Guests/Outsiders are not residing in the rooms.
 - (iv) There is no disturbance or any kind in his wing.
 - (v) The residents of his wing do not deface the walls and doors etc.
6. If an outsider is found illegally living in the room of a resident, the residents shall be liable to
 - (a) Expulsion from the hostel:
 - (b) forfeiture of securities;
 - (c) a fine of minimum of Rs.1000/-
 - (d) daily charges from the date of illegal occupation of the room (to be determined by the Warden)
 - (e) be debarred for seeking admission in the College hostel.
7. In case of non-payment of dues in time or violation of any hostel rule by a resident, the Warden may get his room locked or opened for possession without any liability what so ever.
8. Every resident shall be responsible for the safety of the furniture/other articles issued to him. Furniture is neither to be removed from one room to another nor to be carelessly kept outside the room, so as to exposed thus causing damage or loss to the property of the Hostel. Any such loss/ damage shall be charged from the resident who is found guilty or actual cost shall be recovered from the residents.

ALLOTMENT OR ROOMS:–

- (a) The seats in hostel for different streams will be finalized by the Chief Warden/warden on the basis of class strength.
- (b) Rooms will be allotted by the Warden according to the plan prepared by the Chief Warden/Warden.
- (c) All students will be provided hostel accommodation on sharing basis only.
- (d) Any resident who is a defaulter of hostel dues shall not be eligible for hostel admission next year.
- (e) Residents shall keep the hard copy of “**Handbook of Hostel Rules**” in his room.
- (f) No resident is allowed to change his/her room without the permission of the Warden.

VISITORS AND GUESTS:–

- (a) Visitors may visit the residents only during the assigned visiting hour: Saturday- 02:00 pm to 05:30 pm, & Sunday- 10:30 to 05:30 pm on weekends. Residents will have to make entry in guest register for taking their guests to the mess/ dining hall.
- (b) The name of the visitor must be entered in the Visitor’s Register with the office and the resident should escort the Guest while seeing off and should countersign the visit of Guest in Visitor’s Register.
- (c) As a rule, guests are not permitted to stay overnight with resident in his/her room. However, a resident may be granted permission by the Warden to keep a guest who is a close relative of the students/residents, only after confirming the same from the parents of the residents and their parent’s approval. No guest is allowed during examination days.
- (d) Any resident having a guest without permission of the Warden and without proper entry in guest register will be liable to fine of Rs. 1000/- and disciplinary action.

MESS AND CANTEEN RULES:-

1. The mess and canteen on contract basis will be run under the supervision of the Warden.
2. Day scholars/outsideers are not allowed to take their meals in the hostel without permission of the Warden.
3. Mess dues to be paid by the 15th of every month failing which the mess facility will automatically be stopped with effect from 16th of month and Rs.10/- will be charged per day as late payment.
4. **No meals will be served before or after the fixed hours of the Mess.**
5. **There will be no "Room Service" for students; they shall have to take their meals in the Dining Hall only. If mess contractor provides food in room then both mess contractor and the resident will be fined Rs.2000/- each.**
6. Mess and canteen servants will be entirely under the control of the Warden, who can dismiss them or impose any penalty on them. Residents will not rebuke or punish the servants but can report any misbehaviour of servants to the Warden.
7. Hostels have facilities for lunch and dinner as well as Canteen services. A resident shall have meals in the hostel mess/canteen only. Residents are not to take away mess utensils outside the mess hall or to their rooms.
8. Residents will not enter the kitchen of mess/cooking area without permission of the warden.
9. All complaints requiring immediate action of the Warden should be made in writing through a member of the Mess/Canteen Committee.
10. The number of minimum diets to be charged by Mess Contractor will be 50 per month for session 2025-2026. The warden may change the number of minimum diets depending upon off days and holidays in a month.
11. No packaged food is allowed to be brought in the hostel Room. Any supplier from outside without permission of the Warden will not be allowed to enter the hostel premises.
12. It will be obligatory on the part of the residents to inform the contractor beforehand if they want to miss a meal so as to avoid the wastage of food and loss. A register for this purpose will be available with the contractor where in the residents should enter the information about missing the meals.
13. Cooking in the rooms is strictly prohibited and defaulters will be fined a minimum of Rs. 1000/- each time for a default.
14. Meals may be served in rooms in cases of illness or any other justified reason and that too with the permission of the Warden. Residents as well as contractors will be fined Rs. 2000/- for violating this rule each time. Meals should be taken only in Dining Hall.
15. Complaints, if any, against the conduct of the contractor/servants may be made by the residents to the Warden in writing. No complaint about mess/canteen etc. shall be entertained if the complainant himself is a defaulter.
16. A resident of the hostel cannot take his meals as a guest of another resident of the hostel.
17. The Mess, Canteen and Common Room will remain closed after 2:00 p.m. on the following days
 - Republic Day
 - Holi
 - Independence Day
 - Inaugural Function Day
 - Gandhi Jayanti
 - Dussehra
 - Diwali
 - Guru Nanak Dev Ji Birthday
 - Hostel Annual Day

18. If the total amount of mess and canteen dues from a resident exceeds the security deposits, his mess and canteen services would be stopped with immediate effect.
19. All residents are required to clear their hostel mess, canteen and other dues and obtain a non-dues certificate before they take their examination roll numbers and again all their dues must be cleared before they vacate the hostel, failing which their names will be forwarded to the College office for withholding the Detail Marks Certificate/Award of Degree/ Character Certificate and Disciplinary Action may be initiated against the defaulter.
20. A resident is required to open Savings Bank Account in a Bank with Multicity Cheque facility to facilitate the cash transactions on Mess Account and to provide the details of bank account to the hostel office
21. Those guests who have been permitted by the warden, may be allowed to take meals provided the due entries are made in "Guest Register for Mess Entry" lying with the Mess Contractor and the Resident has signed it.

TIMINGS IN THE HOSTEL:-

- | | | | |
|---------------------------------|---|----------------------|------------------------|
| 1. Opening Hours of mess | : | Breakfast | 8:00 AM to 09:30 AM |
| | | Lunch | 1:00 PM to 02:30 PM |
| | | Dinner | 8:00 PM to 09:30 PM |
| 2. Common Room cum Reading Room | : | 12:30 PM to 02:30 PM | |
| | | 06:00 PM to 09:00 PM | |
| 3. T.V. Room | : | 06:00 PM to 09:00 PM | |
| 4. Closing Hours of Hostel | : | Summers | : 06:30 PM |
| | | Winters | : 06:30 PM |
| 5. Visiting Days and Timing | : | Saturdays | : 02:00 PM to 05:30 PM |
| | | Sundays | : 10:30 AM to 05:30 PM |

PARENTS-WARDEN MEET:-

It will be obligatory for the parents of the residents to meet the Warden at least twice a year and a record of the same will be maintained in the concerned Hostel.

BAN ON RAGGING

The following instructions should be noted for strict compliance:–

RAGGING IS STRICTLY PROHIBITED

As per the UGC letter No. F1-8/2006(CPP-II) dated February, 2008, addressed to the Registrar, Panjab University, Chandigarh, the Hon'ble Supreme Court of India has strictly banned ragging in Educational Institutions.

If any incident of ragging comes to the notice of the authorities, the concerned student shall be given liberty to explain and if her explanation is not found satisfactory, the authorities would expel her from the institution.

Ragging includes disorderly conduct whether by words, spoken or written or by an act which has the effect of teasing, treating and handling with rudeness any other student, indulging in rowdy or indiscipline activities which cause or are likely to cause hardship or psychological harm or to raise fear or apprehension in a fresher or a junior student.

Anti-Ragging Help lines have been formed in all the colleges.

THIS HAND-BOOK IS

- (i) Non-transferable and always be kept on Study Table in Resident's Room.
- (ii) To be produced on demand as and when required.
- (iii) To be deposited with hostel office while leaving the hostel.

RULES FOR THE RESIDENT STUDENTS

VERY IMPORTANT NOTES

1. It is mandatory for the hostel residents to wear their college IDENTITY CARD, while attending classes as well as in the college campus.
2. The hostel administration is very serious about the outsiders in the hostels. The residents are supposed to inform the Warden about their guest/visitor (blood relations only) prior permission from hostel authorities.
3. Over stay in the hostel after the end of the academic session is not allowed. All the resident will have to vacate the Hostel within 1 day (24 Hours) of the completion of their last examination (P.U. paper).
4. Residents are advised not to keep expensive valuables in their room and the hostel administration will not be responsible for loss of any item.
5. Any kind of obscene or objectionable material found during inspection or search will lead to the expulsion from the Hostel.
6. Two copies of recent passport size are required.
7. Residents must have adequate funds to pay the dues.
8. An attested copy of the marks obtained in the last University examination (DMC) (attestation can be done on the admission form) is required.
9. Reading all the rules and regulations for the hostel residents is compulsory.
10. A copy of your residence proof and ration card is required to be attached.
11. All securities will stand lapsed after one year of leaving the hostel.
12. Application for hostel accommodation will be considered only if permanent address of the applicant is more than 50 km from Chandigarh.
13. Admission shall be sought afresh in the beginning of every academic session. A student may be refused admission if his/her conduct during his earlier stay in the hostel was not satisfactory or he/she was a defaulter.
14. An incorrect statement/address/telephone number filled by the student in the hostel admission form would result in cancellation of admission and confiscate on of securities.
15. Acts of indiscipline, misbehavior, gambling, and use of intoxicants/alcohol in the hostel premises including rooms shall be severely dealt with. A resident guilty of any of these shall be liable to expulsion. Any resident found in possession of any weapon shall be liable to fine of Rs. 2000/- and/or expulsion and the matter shall be reported to the Police.

Note: ALL ROOMS INCLUDING ALMIRAHS AND BELONGINGS ARE OPEN TO INSPECTION BY THE CHIEF WARDEN / WARDEN AT ANY TIME.

16. Any student opening the room by breaking the hostel lock or seal or window-panes etc. shall be liable to a minimum fine of Rs.500/-. In case this kind of conduct is repeated, student will be liable to expulsion from the hostel.
17. Roll number for any examination will not be issued to the resident student unless he/she produces a "No Objection Certificate" from their Hostel.

18. Before leaving the hostel, every residents shall obtain clearance from the Warden and personally hand over the charge of the room and hostel property to the Chowkidar on duty. The resident will be fully responsible for any damage/loss of property. Repair charges for any damage to the furniture will have to be paid by the resident along with a minimum penalty of Rs.500/-for not handling over the charge.
19. Resident should not hand over the key of room to some unauthorized person without knowledge of warden and should not keep the key at a place from where others can pick up and thus the room is misused if do admission will be cancelled.
20. It has been decided that the Mess Advance and misc. charges of hostels may be increased from time to time.
21. It is mandatory for all the residents to pay their monthly mess/canteen bill through e-transaction or deposited in the college bank.
22. Mess dues must be paid by the 15th of every month failing which the mess facility will be stopped with effect from 16th of month and the defaulters will be charged Rs.10/-per day as late payment charges till the last of particular month & soon.
23. Changing of room within a hostel is not allowed under any circumstances.
24. If the resident is caught keeping illegal guest, his/her room will be locked /cancelled.
25. Any resident having defaulter record in the previous session will not be given hostel next year.
26. Every resident must lock their room while leaving if failing which strict disciplinary action will be taken.
27. No resident shall leave the hostel without prior permission of the Principal/Hostel Authority under any circumstance.
28. No guest will be allowed to enter the mess for meals without permission of Chief Warden/ Wardens. Defaulters (resident and contractor) will have to pay a fine of Rs. 1000 each.
29. Residents are not to take away mess utensils outside the mess hall or to their rooms failing disciplinary action will be taken.
30. Water usage should be done by the resident during municipal water supply time (Morning and Evening).
31. The hostel gate will remain closed during university and mid-semester examinations.
32. Bringing their parents and local guardians during the time of hostel admission is mandatory for every students opting for hostel.
33. Smoking is strictly prohibited in the hostels including Mess/Canteen Areas. Our college is smoke free campus.

AS PER SUPREME COURT RULING SMOKING AT PUBLIC PLACES IS A PUNISHABLE OFFENCE

34. In order to curb the drug menace in the hostels, those found indulging in use of intoxicants, drugs and any such banned materials shall be expelled straight way from the hostel.
35. As per the orders of the Hon'ble Supreme Court of India, Ragging is strictly banned in educational institutions. The students found indulging in ragging shall be suspended and expelled from the Institution.
36. All rights of admission to the college hostels are reserved with the Principal. No student can claim admission to hostel as a right. Principal reserves the right to amend, add or delete any of the provisions contained in this book without prior intimation.

I certify and declare that I have read all the rules and regulation contained in this Handbook of Hostel Rules.

.....

Parent's Signature

.....

Student's Signature

Name_____

Class_____ Roll No. _____

Room No. _____

Name of Hostel_____

Mobile_____

MANDATORY PROCEDURE FOR HOSTEL ADMISSION

The admission to hostel is a 4-steps process:

Step 1: College Admission.

Step 2: Display of merit list for hostel seeking candidates (New and old students) will be displayed on the college website.

Step 3: Documents to be submitted at the time of joining the hostel:

- a) Hostel Form (to be downloaded from the college website).
- b) Medical Certificate (to be downloaded from the college website).
- c) Undertaking/Self-declaration by the student.
- d) Undertaking by Parents and Guardians.
- e) Detailed marksheet(s) of previous exam result(s).
- f) Photocopy of college admission fee receipt.
- g) Photocopy of permanent address proof for parent and local guardian.
- h) Photographs:
 - i. One passport size family photograph.
 - ii. Two Passport size photographs of student.
 - iii. One Passport size photograph of both the parents.
 - iv. One Passport size photograph of local guardians.

Step 4: Mandatory meeting of parents and local guardians with the Hostel Admission Committee.

Step 5: Payment of Hostel and Security fees.



POSTGRADUATE GOVT. COLLEGE, SEC 11, CHANDIGARH
(SESSION 2025-2026)

NO DRUGS

COLLEGE ROLL NO. CLASS ROOM NO.

1. Student's Name: Mob. No.
(Block Letters)
2. Date of Birth:
(Block Letters)
3. Father's Name:
(Block Letters)
4. Mother's Name:
(Block Letters)
5. Guardian's Name:
(Block Letters)
6. Father's/Mother's/Guardian's Occupation:
Designation.....
Official Address.....
7. Permanent Address.....
(Attach Proof).....
8. Telephone No. Office..... Residence
9. Name of the Local Guardian.....
(i) Address of the Local Guardian.....
(ii) Telephone No.
(iii) Relations with the Local Guardian.....
10. Whether SC/ST/BC/OBC. (Attach Proof).....
11. Have you ever had serious ailment: Yes/No
Give Particulars.....
12. (a) Games you wish to play
(b) Extra curricular activities interested in.....
(c) Any distinction obtained in Academic/ Sports.....
13. Were you a resident of this hostel in previous year Yes/No
Give Particulars: (i) Room No. (ii) College Roll No.
(iii) Class..... (iv) Session..... (v) Hostel.....

AFFIX YOUR
PHOTO

Examination	University/ Board	Roll No.	Year	Subject	Marks Obtained	%age	School/College

.....
Parent's Signature

.....
Local Guardian's Signature

.....
Student's Signature

Date:

.....
Warden

.....
Chief Warden

.....
Principal

FOR OFFICE USE ONLY

1. Rs. Mess/Hostel Security, - Vide Receipt No. Date
2. Hostel dues paid, - Vide Receipt No. Date

Signature of Office in charge

DECLARATION

1. I shall abide by all the hostel rules and regulations.
2. I shall be responsible for the property of the hostel allotted to me.
3. I shall not keep any guest/outsider in my room.
4. I shall not stay out for the night without the prior permission of the warden.
5. I shall not leave the station without the prior permission of the warden.
6. I shall clear mess and other dues by the 15th of every month.
7. I shall not keep any electric appliances, stereo, two-in-one etc, valuables or hard cash in my room.
8. I shall not smoke/use any intoxicant in the hostel/college premises, not shall allow any guest to do so.
9. I shall attend all the functions and meetings of the hostel.
10. I shall not bring any four wheeler/two wheeler vehicle to the hostel premises.
11. I shall not keep arms and lethal weapons with me in the hostel premises.
12. I shall strictly observe the hostel timings.
13. I shall not paste obscene and nude posters on the walls of the room/hostel.
14. I shall attend at least 75% of the lectures.
15. I shall appear in all the House test sand University semester examinations.
16. I shall pay minimum mess diets 50 diets per month or as decided by the warden from month to month.
17. I shall hand over all the materials issued to me to the chowkidar along with No Dues from while leaving the hostel.
18. I shall not apply for over stay after my annual examinations are over.
19. If I violate any hostel /college rules, I may be expelled.
20. If I damage property of hostel, I may be expelled and changed for the damage.

Date.....

.....

Signature of the Student

Father's/Guardians' Declaration

I Father of under take the Responsibility of my son/ward during his stay in the hostel. I understand that the authorities may expel him from the hostel/college if he does not abide by rules. I also take the responsibility of paying hostel dues by the 15th of every month. In the interest of my son/ward I shall keep in touch with the warden and teachers and shall pay at least two visits a session during his stay in the hostel.

Dated.....

Signature of the Father
Address.....
.....
.....(M).....

Declaration of the Local Guardian

I, resident of H. No..... Sector..... Chandigarh undertake the responsibility for the conduct of..... and shall keep in touch with the hostel authorities from time to time.

Dated.....

Latest Family
Photo

Guardian
Photo

.....
Local Guardian's Signature

Address

.....
Mob



HOSTEL

NO DRUGS

POSTGRADUATE GOVT. COLLEGE, SEC 11, CHANDIGARH
(SESSION 2025-2026)

AFFIX
YOUR
PHOTO

1. Name.....(M).....
2. Father's Name.....(M).....
3. Mother's Name.....(M).....
4. Guardian's Name.....(M).....
5. Class.....Roll No.Room No.
6. Permanent AddressTelephone No.Mobile No.....
7. Local Guardian's AddressTelephone No.Mobile No.....
8. Bank details:- Name of Bank Account NumberIFSC Code
9. Name of Tutor

.....
(Student's Signature)

Note:-Resident must provide the actual mobile number of the parents & guardians; otherwise his hostel admission will be cancelled.

SESSION 2025 -2026



Name.....

Father's Name.....

Class.....

Roll No. Room No.....

Student's Signature

Hostel Warden

Chief Warden

Blood Group:_____

Permanent Address: _____

Mob.(Resident)_____

Mob. (Father)_____

SPECIMEN FOR UNDERTAKING BY HOSTEL RESIDENTS

Self-Declaration/Undertaking by Hostel Residents of PGGC-11 Session 2025-2026

I, _____ Son/Daughter of _____
studying at _____ Roll no. _____
resident of _____ hereby
declared the following voluntarily:

1. I am not suffering from any co-morbidities any disease like diabetes, hypertension or heart/lung/kidney related disease, etc.
2. I am taking admission in the hostel with proper permission from my parents/guardians and the college and hostel authority is not responsible in this regard, for any of my mental/physical health complications.
3. Principal reserves the right to decide allotting rooms to number of students according to size and space of the room.
4. There will be only two days outing in a week (Wednesday or Saturday and Sunday).
5. I also understand that Post Graduate Government College-11 Chandigarh has a dispensary with nurse available for limited time on working days only. However, in case of any medical emergency, I will immediately inform my parent or guardian and hostel authority. My parent or local guardian will visit the hostel within 1hour after communication to take care of any medical intervention. In no way, College and Hostel Authority will be held responsible.
6. I agree to submit fine equivalent to the actual expenditure incurred in repairing or purchasing of the damaged items because of my wrong conduct.

Student's Signature: _____

Name of the Students: _____

Contact No.: _____

SPECIMEN FOR UNDERTAKING BY PARENTS/GUARDIAN

UNDERTAKING BY PARENTS/GUARDIAN

Session 2025-2026

I, _____,
father/mother/guardian of _____,
have read the rules/norms given in the Handbook of Hostel and understand these
rules/norms are for my ward's benefit. I also understand that if he/she fails to comply
with these norms, he/she will be liable for suitable action as per hostel rules and
regulations. In case of any damage to the hostel and college property by my ward, we
shall be fully responsible and will bear the cost of damage. I will abide by the disciplinary
decision taken by the college Principal and hostel authorities, in case my ward found
indulge in any nefarious or anti-social or misconduct or disciplinary activity in the hostel
or college.

Father's/Mother's Signature: _____

Name of the Father/Mother: _____

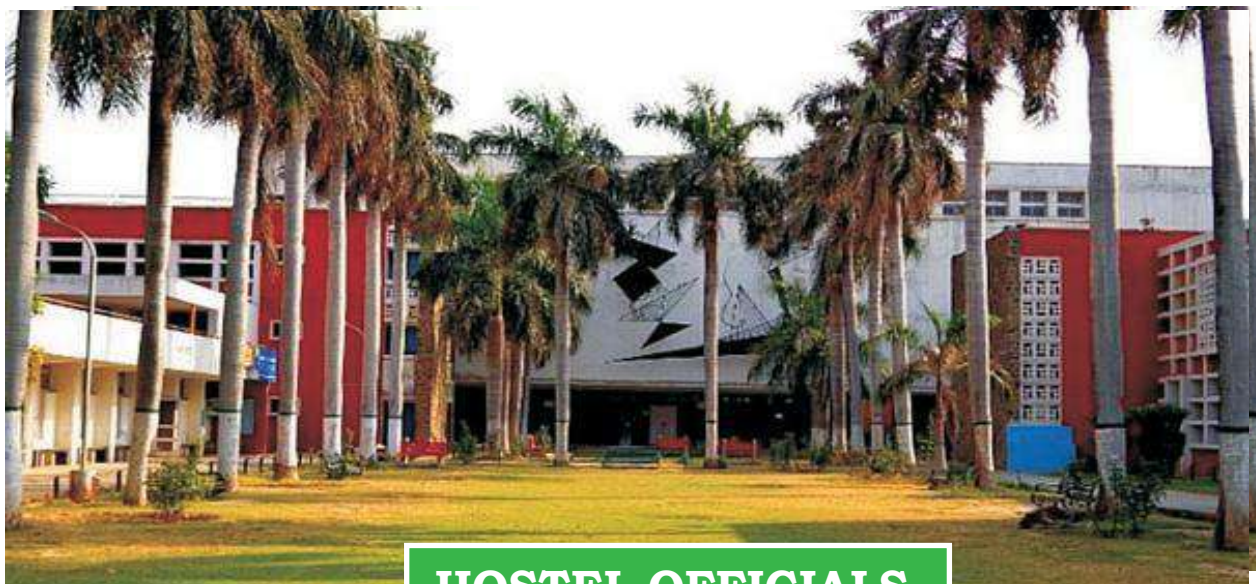
Permanent Address: _____

Contact no. (Father/Mother): _____

Guardian Signature: _____

Name of the Guardian: _____

Mention Guardian relation with students: _____



HOSTEL OFFICIALS



Prof. J.K. Sehgal
PRINCIPAL



Dr. DEV RAJ JAT
(CHIEF WARDEN)
HOSTELS



Dr. BALJEET SINGH
(WARDEN)
MAIN HOSTEL
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